



## Members Steering Group – Prosiect Gwyrdd

Committee Room 1

Civic Offices

**MEETING – 12<sup>TH</sup> SEPTEMBER 2007**


**Present:**



- Mr. C. Parish, The Vale of Glamorgan Council
- Mr. R. Lambourne, Cardiff County Council
- Mr. M. Punter, The Vale of Glamorgan Council
- Mr. A. Jenkins, The Vale of Glamorgan Council
- Ms. M. Sinfield, Cardiff County Council-City
- Cllr. D. Poole, Caerphilly County Borough Council
- Cllr. G. Jones, Caerphilly County Borough Council
- Cllr. R. Curtis, The Vale of Glamorgan Council (Chair)
- Mr. S. Davison, Newport City Council
- Mr. S. Phillips, Cardiff County Council
- Cllr. E. Morgan, Cardiff County Council
- Mr. M. Williams Caerphilly County Borough Council
- Cllr. E. Saxon, Monmouthshire County Council
- Mr. D. Harris, Monmouthshire County Council
- Cllr. A. Webb, Monmouthshire County Council

**Apologies:** Received from:

- Cllr Truman, Newport City Council
- Cllr Guy, Newport City Council
- Cllr N Moore, The Vale of Glamorgan Council
- Cllr M Stephens, Cardiff County Council

Item	Minutes	Actions
1	<p><b><u>Introductions</u></b></p> <p>As Chairman for the initial Member Steering Group meeting, Cllr. Curtis welcomed everyone to the inaugural meeting, and declared no declaration of interest shown.</p>	
2	<p><b><u>Election of Chair</u></b></p> <p>Following a vote by the Members present. Cllr. D Poole was</p>	

	<p>elected Chair of the Steering Group for a period up to the next local government elections in May 2008.</p> <p>There is still a need to consider the election of a vice Chairperson to substitute for the chair if necessary at future meetings.</p> <p>Agreed that a more form constitution for the Steering Group needs to be prepared for future meetings.</p>	
3	<p><b><u>Venue for future meetings</u></b></p> <p>Future meetings to be bi-monthly, with the venue rotated between the five partnership authorities. Agreed that 5.00 p.m. was a satisfactory starting time for future meetings.</p> <p>Also agreed that Caerphilly County Borough would host the next meeting.</p>	
4	<p><b><u>Delivering sustainable waste management through Partnership Working</u></b></p> <p>Mr. C. Parish and Mr. M. Williams delivered the presentation.</p> <p>See attached.</p>	CP/MW
5	<p><b><u>Member discussion</u></b></p> <p>There were no comments/discussion directly related to the Officer presentation.</p> <p>Members were informed that there had been expression of interest for joining Prosiect Gwyrdd from <del>FOIA s36</del></p> <p> <b>FOIA s36</b> FOIA s36</p> <div style="border: 1px solid red; height: 40px; width: 500px; margin: 5px 0;"></div> <p>It was felt there would be capacity for future mergers with the above in the right circumstances, and that over specification of treatment capacity to address waste growth could allow for other local authorities joining the partnership, albeit on a gate fee bases, only at a later date.</p> <p>Cllr Poole enquired in respect to a possible need for a cut off date in considering new partners, perhaps March 08 would</p>	

	<p>be in line with the presentation's indicative time scale.</p> <p>Whilst accepting a cut off date would arise, it was agreed that dialogue would continue regarding the expansion of the group in the meantime.</p> <p>Mr. M. Punter suggested that it was important that the partnership involve the WLGA/WAG in future meetings.</p> <p>It was confirmed that the partnering authorities had already been in talks with the above, and a meeting was taking place on 18<sup>th</sup> October 2007 with WAG's Environment Minister Jane Davidson. It was agreed the partnership write to WAG before the meeting takes place.</p>	
6	<p><b><u>Partnership Draft /Memorandum of Understanding</u></b></p> <p>A draft of the proposed Memorandum of Understanding (MoU) was circulated to Members for their information and comment at a later meeting.</p> <p>Members felt a Memorandum of Understanding was vital for procurement of future funding. It was noted that a total of   had already been received from WAG.</p> <p>Members were informed that preparation of the final document under way. (See latest draft attached).</p> <p>Delegated powers had been received for the MoU to be signed by each authority. Members were asked to consider the draft MoU document before next meeting.</p> <p>It is expectation that the finished document would be ready for signing by the next meeting of the Steering Group.</p>	
7	<p><b><u>Communication with Welsh Assembly Government</u></b></p> <p>As confirmed above in 5.</p>	
8	<p><b><u>School Logo Competition</u></b></p> <p>Members were advised that a single Prosiect Gwyrdd Logo was to be developed via a primary school logo competition.</p> <p>Individual partnership Primary schools would hold separate competitions to produce stand alone logo for project followed by individual winners in each authority being entrants in a sub regional final the winner having their logo adopted as the joint Prosiect Gwyrdd logo to be used on all</p>	

	<p>correspondence and promotional material.</p> <p>Panel selection, time scale – following half term results from individual schools, Christmas final.</p>	
9	<p><b><u>Any Other Business</u></b></p> <p>There was no other business.</p> <p>Date of next meeting: Definitive date to be agreed, venue for next meeting to be Caerphilly</p>	

Distribution: Waste Manager's  
Miles Punter - Head of Visible Service