

CONTENTS

Section 1 – Contact Numbers

Team Structure

Children Services team information/LAC services team information

Section 2 - You the Foster Carer

2.1 Foster carer responsibilities

- Caring for Children and Young People
- Providing a Safe & Caring environment
- Working as Part of a Team
- Own Development

2.2 Foster Panel

- Foster carer Agreement
- Your Review
- Termination of your approval

2.3 Additional responsibilities

- Confidentiality
- DBS
- Medicals
- Access to information

2.4 Your children who also foster

Section 3 - Foster carer Support

3.1 Family Placement Worker

- Role
- Visits – home, supervision, unannounced
- Daily duty support
- Out of Hours Support including EDT

3.2 Learning & Development Opportunities

- Induction programme
- Formal training
- QCF
- Resource library

3.3 Support Groups

- Probationary & Mainstream Development Group
- Career Carer Development Group
- Men Who Care
- Children Who Care

3.4 Other supports (check other support in retention strategy)

- Mentoring Scheme
- Fostering Network membership
- Foster Carer Website
- Forum
- Newsletter

Section 4 – Children & Young people and placements

4.1 Reasons we become involved with families

- What happens when the Directorate receives a referral

4.2 When a child needs to become looked after

- Legal status
- Placement process – planned and unplanned
- Searching for a placement – roles/responsibilities/matching/contact
- Pre-placement planning meeting

4.3 Placement of a Child/Young Person & Information for foster carers

- Placement information record (Foster Placement Agreement)
- Care Plans
- LAC reviews

4.4 Meeting Educational needs

- PEP
- Designated teachers

4.5 Meeting Health needs

- LAC Health Assessment
- Little Red Book

4.6 Delegated Authority – issues of consent

4.7 Preparation for Adult Life

- Pathway plan
- Expectations of you
- Conversion to Supported Lodgings

4.8 Children's /Advocacy/NYAS

4.9 Children missing from placement

4.10 Adoption Process

Section 5 – Financial information

5.1 Foster Care Payments

- Carer Status
- Over payment or Under payment of fees

5.2 Allowances

- Initial Clothing Allowance
- Mileage Allowance
- Payments & non payments of allowances
- Discretionary Financial Assistance Fund

5.3 Equipment

- Requesting & returning

5.4 Other financial requirements

- Junior Individual Savings Account (JISA)
- HMRC – link to website
- Insurance

Section 6 – Complaints and Allegations

6.1 Allegations made against carers

- How will it be investigated
- Support for you
- Reducing the risks

6.2 Complaints made against carers

6.3 Making a complaint

Section 7 – Legal Framework

7.1 Statement of Purpose – “lay mans” terms

7.2 Fostering Regulations (Wales) 2003 and National Minimum Standards

7.3 Annual Inspections from CSSIW

- Foster carer involvement
- Purpose
- Accessing report

Section 8 – Glossary of terms & Additional information

8.1 A-Z Guide