



TREDOMEN PARK

OFFICES TO LET - MEETING ROOMS - VIRTUAL OFFICE

www.caerphilly.gov.uk / 01443 866221

TREDOMEN GATEWAY

	Half Day	Full Day
<u>Conference Room</u> 10 - 30 people (Boardroom)	£60.00	£120.00
<u>Meeting Room 1</u> Up to 12 people	£35.00	£70.00
<u>Meeting Room 2</u> Up to 25 people (Boardroom)	£50.00	£100.00

Refreshments	Half Day	Full Day
Teas/coffees	£1.00 per head	£2.00 per head
Teas/coffees and biscuits	£1.25 per head	£2.50 per head
If you require a buffet, we have a number of catering menus and refreshments available from reliable local catering businesses to suit individual tastes, diets and budget.		

Equipment Hire	Price
Wireless access	FREE
Laptop/Projector	£5.00 per half day
TV/Video/Plasma Screen	£5.00 per half day
OHP Screen	£5.00 per half day
Flipchart/Pens	£2.50 per half day
Photocopies	£0.10 per sheet

Bookings: Speak to a member of the reception team or call Mandy Russell on 01443 866204 or Trisa Pope on 01443 866246.

Please Note: Charges are currently under review and may be subject to alteration.