



Corporate Property  
 Penallta House  
 Tredomen Park  
 Ystrad Mynach  
 Hengoed  
 CF82 7PG

Please complete this form and return it (with a plan attached) to the above address

**APPLICATION TO USE / LEASE / PURCHASE LAND OR PROPERTY**

|   |  |
|---|--|
| Your name in full:  |  |
| Your address:<br><br>Postcode:                                  |  |
| Home tel no:  | Code:                      Number:   |
| Mobile no:  | Number:  |
| Do you wish to:   | Obtain rights to use land: <input type="checkbox"/>  |
|   | Lease: <input type="checkbox"/>  |
|   | Purchase: <input type="checkbox"/><br><span style="float: right;">(tick box)</span>  |
| Please give brief details of proposed use of the land/property: |  |
| Are you an employee of the Council:                             | Yes / No   |
| Plans:  | Please provide a detailed plan of the area of land you require (with approximate measurements) and return it with this form. |
| Please state preferred method of contact                        | Welsh / English / Other _____<br>(delete as appropriate)   |
| Signed:   |  |
| Date:   |  |

**Your attention is drawn to the following:**

If your application is successful, in addition to the cost of leasing/purchasing the property, you will also be required to pay:

|  |   |
|--|---|
| The Council's administration/Valuer's Fee  | <u>minimum</u> £750 (lease)    £1000 (purchase) |
| The Council's Solicitors Fee   | <u>minimum</u> £500                             |
| If the land is currently Public Open Space, the cost of placing an advertisement in the local press. | £550  |