

CORPORATE SERVICES FORWARD WORKPLAN 2019 - 2024

2019									
Service Area	Sub Group Service Area	Procurement Officer	Contract No.	Title	Start Date	Expiry Date	Option to Extend	All Wales	Authority
Corporate Services	Corporate Arrangement	Rhys James	PS922/MO	Provision of Furniture Solutions	18/05/2015	17/05/2019		NPS	
Corporate Services	Customer & Digital Services	Jessica Thomas	EQ1058/DK	Provision of a Secure Cloud Workspace Solution	01/05/2017	31/05/2019		CCS	
Corporate Services	Customer & Digital Services	Rhys James	PS1163/MR	Service for the Supply, Installation & Maintenance of Webcasting	01/06/2016	31/05/2019			Caerphilly
Corporate Services	Customer & Digital Services	Rebecca Gurmin	MC1000265/SJ	Provision of Swivel Pinsafe Tokens, Licences & Support & Maintenance	01/06/2016	31/05/2019	12 Months	NPS	
Corporate Services	Customer & Digital Services	Derek Morris	EQ1076/DM	Provision of Building Architecture Software (RIBA)	01/07/2018	30/06/2019			Caerphilly
Corporate Services	Economic Development	Jessica Thomas	PS1337/RJ	Bar and Catering Concession for the Big Cheese	01/07/2015	30/06/2019			Caerphilly
Corporate Services	Customer & Digital Services	Rhys James	EQ1063/RJ	Supply, Delivery & Hosting of a Digital Public Communications Platform	01/07/2017	30/06/2019		CCS	
Corporate Services	Customer & Digital Services	Derek Morris	PS884/DM	Maintenance and Support of the Ffynnon Performance Mangement System	01/07/2016	30/06/2019			Caerphilly
Corporate Services	Property Services	Rebecca Gurmin	EQ1349/WT	Provision of Window Cleaning & Associated Cleans at Ty Penallta House	17/12/2018	30/06/2019			Caerphilly
Corporate Services	Customer & Digital Services	Jessica Thomas	EQ1445/JT	Framework Agreement for the Provision of IT Health Checks	17/07/2017	16/07/2019		NPS	
Corporate Services	Housing Services	Rebecca Gurmin	EQ1365/SJ	Void Management Energy Supply Scheme	27/07/2016	26/07/2019			Caerphilly
Corporate Services	Customer & Digital Services	Rebecca Gurmin	PS947/DK	Provision of a Site Licence for Egress Switch Encrypted E-Mail Solution	01/08/2017	31/07/2019			Caerphilly
Corporate Services	Legal Services	Jessica Thomas	EQ1394/SJ	Supply and Delivery of Postal Vote Mailers and Poll Cards	01/08/2016	31/07/2019	12 Months		Caerphilly
Corporate Services	HR Services	Jessica Thomas	PS1569/DK	Provision of Physiotherapy Services	01/08/2017	31/07/2019	12 Months	NPS	
Corporate Services	Corporate Arrangements	Rhys James	PS1570/RJ	Supply & Delivery of Printer Consumables	01/08/2017	31/07/2019	12 Months	NPS	
Corporate Services	Housing Services	Rhys James	PS896/RJ	Supply, Delivery & Hosting of a Common Housing Register & Associated Modules	01/08/2015	31/07/2019		CCS	
Corporate Services	Housing Services	Rhys James	PS1342/RJ	Supply of General Fencing, Handrails, Guardrails, Gates & Associated Works to C.C.B.C.	01/09/2015	31/08/2019			Caerphilly
Corporate Services	Housing Services	Jessica Thomas	PS1419/JT	Provision of Independent Community Housing Advice to Vulnerable Clients in CCBC	01/09/2016	31/08/2019	12 Months		Caerphilly
Corporate Services	Corporate Arrangements	Jessica Thomas	PS1558/DK	Supply of an Occupational Health Physician	01/09/2017	31/08/2019	12 Months	NPS	

Corporate Services	Corporate Health & Safety	Jessica Thomas	PS1559/DK	Provision of Specialist Health Surveillance - Hand Arm Vibration	01/09/2017	31/08/2019	12 Months	NPS	
Corporate Services	Corporate Arrangement	Rebecca Gurmin	PS919/MO	Provision of Cleaning and Janitorial Materials	21/09/2015	20/09/2019		NPS	
Corporate Services	Customer & Digital Services	Jessica Thomas	PS1431/JT	Supply, Delivery & Installation of Audio Visual Equipment	01/10/2016	30/09/2019		NPS	
Corporate Services	Customer & Digital Services	Rhys James	EQ1083/RJ	Software Support and Maintenance of ArcGIS Desktop and ArcGIS Online Products	22/10/2018	21/10/2019			Caerphilly
Corporate Services	Legal Services	Rhys James	EQ1264/RJ	Provision of an Electronic Committee Processes Management System	01/11/2017	31/10/2019	24 Months		Caerphilly
Corporate Services	Customer & Digital Services	Jessica Thomas	PS1601/JT	Provision of Citrix Licences & On-going Maintenance & Support	01/11/2017	31/10/2019	24 Months	NPS	
Corporate Services	Housing Services	Jessica Thomas	PS1423/JT	Provision of Cavity Wall Insulation Extraction in Caerphilly CBC	01/11/2016	31/10/2019	12 Months		Caerphilly
Corporate Services	Customer & Digital Services	Rhys James	PS1278/RJ	The Provision of a Web Gateway Service	01/11/2016	31/10/2019			Caerphilly
Corporate Services	Corporate Arrangements	Jessica Thomas	PS1518/JT	Servicing, Maintenance & Repair of Passenger Lifts in CCBC	13/11/2017	12/11/2019	24 Months	NPS	
Corporate Services	Economic Development	Rhys James	EQ1464/RJ	Bargoed Christmas Market Real Ice Rink Hire	01/12/2018	30/11/2019			Caerphilly
Corporate Services	Housing Services	Rhys James	PS1351/RJ	Supply and Fitting of Security screens for void properties	01/12/2018	30/11/2019			Caerphilly
Corporate Services	HR Services	Rebecca Gurmin	PS803/RJ	NPS Salary Benefits Framework Agreement - Green Car Scheme	09/01/2018	06/12/2019		NPS	
Corporate Services	Customer & Digital Services	Jessica Thomas	PS1384/JT	Provision of Visitor & Guest Wi Fi Services	16/12/2016	15/12/2019	12 Months		Caerphilly
Corporate Services	Customer & Digital Services	Jessica Thomas	PS1617/JT	Purchase of McAfee Anti Virus & Endpoint Encryption Renewal	16/12/2017	15/12/2019	24 Months	NPS	
Corporate Services	Corporate Finance	Rebecca Gurmin	PS1374/RF	Provision of Cash Collection & Deposit	01/12/2015	31/12/2019			Caerphilly
Corporate Services	Corporate Arrangement	Derek Morris	RM1076	Corporate Energy Arrangement - Gas	TBC	TBC		NPS	
Corporate Services	Corporate Arrangement	Derek Morris	NPS-CFM-0071-17	Corporate Energy Arrangement - Electricity	TBC	TBC		NPS	
Corporate Services	Customer & Digital Services	Derek Morris	PS930/DM	Provision of Fixed Line Telecoms	TBC	TBC		NPS	
Corporate Services	Housing Services	Rhys James	PS1293/RJ	Supply, Servicing & Maintenance of Telecare and Telehealth Services	TBC	TBC		ESPO/Pro 5	
2020									
Service Area	Sub Group Service Area	Procurement Officer	Contract No.	Title	Start Date	Expiry Date	Option to Extend	All Wales	Authority
Corporate Services	Corporate Arrangement	Rebecca Gurmin	TBC	Supply of All Wales Print Services	06/01/2016	07/01/2020		NPS	

Corporate Services	Customer & Digital Services	Rhys James	TBC	Supply of Stationery & Copier Paper Framework	16/01/2017	15/01/2020	12 Months	NPS	
Corporate Services	Customer & Digital Services	Rhys James	PS1474/RJ	Provision of Hardware & Software Support for Network Infrastructure	25/01/2017	24/01/2020	12 Months		Caerphilly
Corporate Services	Corporate Finance	Rebecca Gurmin	EQ1392/SJ	Provision of a Legal Debt Recovery Solution	01/04/2016	31/01/2020			Caerphilly
Corporate Services	Customer & Digital Services	Rhys James	PS1620/RJ	Maintenance & Support of Hardware & Software for Generators & UPS	01/02/2018	31/01/2020	24 Months		Caerphilly
Corporate Services	Housing Services	Derek Morris	PS1290/DM	WHQS External Works Contract	01/02/2015	31/01/2020			
Corporate Services	HR Services	Rebecca Gurmin	PS1090/RF	Managed Service for the Provision of Agency Workers	10/02/2016	09/02/2020		NPS	
Corporate Services	Economic Development	Rhys James	MC1000370/RJ	Provision of a Security Person at Tredomen Business Park	01/03/2017	29/02/2020	12 Months	NPS	
Corporate Services	Communications	Rhys James	PS939/RJ	Lease of Colour Production Print System & High Volume Mono Copier for Print Services	01/03/2017	29/02/2020	12 Months	CPC	
Corporate Services	Customer & Digital Services	Jessica Thomas	EQ1423/SJ	Maintenance & Support of Trustwave Secure E-Mail Gateway	01/03/2017	28/02/2020	12 Months		Caerphilly
Corporate Services	Corporate Finance	Rhys James	PS1392/RJ	Merging of Annual Council Tax Bills with Matched CTR/HB Combined Notifications & Dispatch	01/03/2016	28/02/2020			Caerphilly
Corporate Services	Customer & Digital Services	Rhys James	PS1636/RJ	The Provision of the Support & Maintenance for Hardware & Software	01/03/2018	28/02/2020	12 Months		Caerphilly
Corporate Services	Corporate Finance	Rhys James	PS1295/HS	Provision of Banking & Merchant Card Services	01/03/2015	28/02/2020			Caerphilly
Corporate Services	Customer & Digital Services	Jessica Thomas	EQ1479/JT	Provision of Routine & Non Routine Maintenance FOR Air Conditioning Systems in CCBC	12/03/2018	11/03/2020	24 Months		Caerphilly
Corporate Services	HR Services	Rebecca Gurmin	PS956/RF	Appointment of a Designated Independent Person (DIP)	11/03/2018	12/03/2020			Caerphilly
Corporate Services	Corporate Arrangement	Jessica Thomas	PS1379/JT	The Service, Maintenance, Purchase, Installation & Removal of Lifting Equipment in Caerphilly CBC	13/03/2017	12/03/2020	12 Months		Caerphilly
Corporate Services	Performance & Property	Jessica Thomas	PS914/JT	Provision of Washroom Services	01/04/2016	31/03/2020		NPS	
Corporate Services	Customer & Digital Services	Jessica Thomas	PS1649/JT	The Provision of Support and Maintenance of VMWare and VEEAM Infrastruture	01/04/2018	31/03/2020			Caerphilly
Corporate Services	Customer & Digital Services	Rebecca Gurmin	PS1332/WT	Supply of Endpoint Encryption	01/04/2015	31/03/2020			Caerphilly

Corporate Services	Customer & Digital Services	Rebecca Gurmin	PS958/RF	E-Mail Archiving Solution Support & Maintenance	22/03/2018	31/03/2020			Caerphilly
Corporate Services	Housing Services	Derek Morris	PS1608/DK	Provision of Energy Performance Certificates	01/04/2018	31/03/2020	12 Months	LHC	
Corporate Services	Catering Services	Rhys James	PS1425/RJ	Managed Service for the Provision of Kitchen Design & Refurbishment	01/04/2017	31/03/2020	12 Months		Caerphilly
Corporate Services	Corporate Arrangement	Derek Morris	PS1457/SJ	The Supply, Installation, Routine and Non-Routine Maintenance of Plan Door Access Systems for Caerphilly County Borough Council.	01/04/2017	31/03/2020	12 Months		Caerphilly
Corporate Services	Economic Development	Jessica Thomas	EQ1473/JT	The Removal, Installation & Storage of Town Centre Banners in CCBC	01/04/2018	31/03/2030	24 Months		Caerphilly
Corporate Services	Corporate Arrangement	Rebecca Gurmin	PS917/RF	Supply & Delivery of Scientific & Industrial Bottled Gas	01/04/2016	31/03/2020		ESPO	
Corporate Services	Housing Services	Derek Morris	PS1408/NA	WHQS Small Lots Selection Process	01/07/2016	31/03/2020			Caerphilly
Corporate Services	Corporate Arrangement	Derek Morris	PS1490/DM	Dynamic Purchasing System for the Provision of General Builders	01/04/2017	31/03/2020			Caerphilly
Corporate Services	Corporate Finance	Rebecca Gurmin	PS1655/RJ	Provision of Treasury Consultancy Services	01/04/2018	31/03/2020	24 Months		Caerphilly
Corporate Services	Corporate Finance	Rhys James	PS1198/RJ	Provision of Cashless Catering Systems to Caerphilly CBC	06/04/2013	05/04/2020	24 Months		Caerphilly
Corporate Services	Communications	Rebecca Gurmin	EQ1383/SJ	Supply & Delivery of Caerphilly Newsline	01/05/2016	30/04/2020			Caerphilly
Corporate Services	Customer & Digital Services	Jessica Thomas	PS1412/13/JT	Supply & Delivery of IT Hardware	01/05/2016	30/04/2019		NPS	
Corporate Services	Customer & Digital Services	Rhys James	EQ1426/RJ	Collection, Treatment and Environmentally Sound Disposal of Waste Electrical and Electronic Equipment (ICT Equipment)	15/05/2017	14/05/2020	12 Months		Caerphilly
Corporate Services	Corporate Arrangements	Rebecca Gurmin	EQ1047/SJ	Provision of Staff Eyecare	01/06/2016	31/05/2020		NPS	
Corporate Services	Customer & Digital Services	Jessica Thomas	PS1644/JT	Provision of a Telephony Solution & On-going Maintenance & Support	01/06/2018	31/05/2020	24 Months		Caerphilly
Corporate Services	Business Support & Funding	Rhys James	MC1000380	Provision of Security Person at Tredomen Business Park	01/06/2017	31/05/2020	12 Months		Caerphilly
Corporate Services	Corporate Finance	Derek Morris	PS1539/DM	Provision of Insurance Broking and Risk Advisory Service	07/06/2017	06/06/2020	12 Months	NPS	
Corporate Services	Legal Services	Jessica Thomas	PS1693/JT	Supply of Annual Canvas Forms	01/07/2018	30/06/2020	12 Months		Caerphilly
Corporate Services	Housing Services	Derek Morris	PS1115/DM	Supply of Internal Labour & Materials to the WHQS Programme in Caerphilly CBC	01/07/2014	30/06/2020			Caerphilly
Corporate Services	Customer & Digital Services	Rhys James	PS1648/RJ	Provision of Goods & Services (Including Maintenance) for Checkpoint Firewall	13/07/2018	12/07/2020	12 Months		Caerphilly
Corporate Services	Customer & Digital Services	Rhys James	PS1650/RJ	Provision of Goods & Services (Including Maintenance) for Forcepoint Firewall	13/07/2018	12/07/2020	12 Months		Caerphilly

Corporate Services	Corporate Framework	Derek Morris	PS1499/DM	Supply of Scaffolding Works Services	01/08/2017	31/07/2020	12 Months		Caerphilly
Corporate Services	Property Services	Derek Morris	PS1484/RJ	Provision of Full Building Condition Surveys to Council Owned/Controlled Establishments	01/08/2017	31/07/2020	12 Months		Caerphilly
Corporate Services	Corporate Arrangement	Jessica Thomas	PS1549/JT	Provision of Laundry and Dry Cleaning	01/09/2017	31/08/2020	12 Months		Caerphilly
Corporate Services	Housing Services	Jessica Thomas	GBMC1000044/JT	Major Works of Adaptation Arrangement	01/10/2018	30/09/2020	24 Months	No	Caerphilly
Corporate Services	Customer & Digital Services	Derek Morris	WPC/PEM/1415/017	Supply of Public Protection Software for Caerphilly CBC	01/10/2015	30/09/2020	24 Months	NPS	
Corporate Services	Corporate Arrangements	Rhys James	PS1564/RJ	Framework Arrangement for the Provision of CCTV Services to CCBC	03/10/2017	30/09/2020	12 Months		Caerphilly
Corporate Services	Corporate Arrangement	Jessica Thomas	PS951/JT	Supply of High Visibility, PPE, Uniforms & Workwear	01/10/2017	30/09/2020	12 Months	NPS	
Corporate Services	Customer & Digital Services	Rebecca Gurmin	PS1577/HS	Autodesk subscription Renewals	12/10/2017	11/10/2020	12 Months	NPS	
Corporate Services	Housing Services	Derek Morris	PS1422/NA	Domestic Heating & Hot Water System Servicing, Maintenance & Repair contract	01/12/2016	30/11/2020	48 Months		Caerphilly
Corporate Services	Customer & Digital Services	Rhys James	PS954/RJ	Provision of Microsoft Licensing	01/01/2018	31/12/2020	36 Months	NPS	
Corporate Services	Customer & Digital Services	Derek Morris	PS298/PHR	Provision of a Corporate Flexitime System	01/06/2018	31/12/2020			Caerphilly
Corporate Services	Customer & Digital Services	Derek Morris	PS964/DM	Provision of a Payroll & Human Resources System	01/01/2019	31/12/2020			Caerphilly
Corporate Services	Customer & Digital Services	Rhys James	EQ1053/RJ	Supply of an Appointeeship & Deputyship Service Finance System (Caspar)	01/01/2017	31/12/2020			Caerphilly
2021									
Service Area	Sub Group Service Area	Procurement Officer	Contract No.	Title		Expiry Date	Option to Extend	All Wales	Authority
Corporate Services	Customer & Digital Services	Jessica Thomas	EQ1368/JT	Supply Of Tivoli Storage Manager Environment Support	01/03/2019	28/02/2021	24 Months		Caerphilly
Corporate Services	WHQS	Jessica Thomas	PS1483/JT	WHQS Sub Contractor Framework Agreement	28/03/2018	27/03/2021	12 Months		Caerphilly
Corporate Services	HR Services	Rebecca Gurmin	PS970/RG	Provision of a Employee Assistance Programme	01/04/2019	31/03/2021	24 Months	NPS	
Corporate Services	Corporate Arrangement	Jessica Thomas	PS1794/RF	Framework Agreement for the Provision of Asbestos Management Services	01/04/2019	31/03/2021	24 Months		Caerphilly

Community & Leisure Services	Fleet Management & Vehicle Maintenance	Rebecca Gurmin	NPS-FT-0093-18	Framework for the Supply of Liquid Fuels	09/04/2019	08/04/2021		NPS	
Corporate Services	Customer & Digital Services	Derek Morris	PS1639/DM	Purchase, Supply, Support and Maintenance of a Data Access Governance Software Solution	20/04/2018	19/04/2021	12 Months		Caerphilly
Corporate Services	Customer & Digital Services	Rhys James	PS1651/RJ	Supply of Structured Cabling Maintenance, Installation and Support	01/05/2018	30/04/2021	12 Months	NPS	
Corporate Services	HR Services	Jessica Thomas	PS961/JT	Provision of Salary Sacrifice Scheme & Staff Reward Gift Cards	01/05/2018	30/04/2021	12 Months	NPS	
Corporate Services	Customer & Digital Services	Rhys James	NPS-CS-0062-16	Provision of Media Buying, Integrated Marketing Campaigns & Public Relations Framework Agreement	17/07/2017	16/07/2021		NPS	
Corporate Services	Performance & Property	Rhys James	PS871/NA	Estates Professional Services	22/08/2017	21/08/2021		CCS	
Corporate Services	Corporate Finance	Derek Morris	PS1598/DM	Supply & Installation of an Electronic Document Records Management System & Document Based Workflow Solution	01/09/2018	31/08/2021	24 Months	CCS	
Corporate Services	Housing Services	Jessica Thomas	GBMC1000039/JT	Housing Repair Operations Support Arrangement for General Building	01/10/2018	30/09/2021	36 Months		Caerphilly
Corporate Services	Corporate Finance	Jessica Thomas	EQ1078/JT	Purchase of an Accounts Payable Forensic Software Package Licence	29/10/2018	28/10/2021	12 Months	NYCC	
Corporate Services	Customer & Digital Services	Rebecca Gurmin	PS1776/RF	Provision of Hardware Maintenance for Intel Server Estate	12/11/2018	11/11/2021	24 Months		Caerphilly
Corporate Services	Customer & Digital Services	Rebecca Gurmin	PS1760/RF	Supply of PSN Services & Infrastructure	01/01/2019	31/12/2021	24 Months		Caerphilly
2022									
Service Area	Sub Group Service Area	Procurement Officer	Contract No.	Title		Expiry Date	Option to Extend	All Wales	Authority
Corporate Services	Customer & Digital Services	Jessica Thomas	EQ1519/JT	The Provision of Microsites for Caerphilly County Borough Council	01/03/2019	28/02/2022	24 Months		Caerphilly
Corporate Services	Corporate Finance	Derek Morris	PS960/DM	Provision of the Licence Renewal & Support & Maintenance of the Olas Financial Payment System	01/04/2019	31/03/2022	12 Months		Caerphilly
Corporate Services	Corporate Arrangement	Rebecca Gurmin	PS1440/RF	Provision of a Lone Worker Solution	01/05/2017	30/04/2022	36 Months		Caerphilly
Corporate Services	Customer & Digital Services	Rebecca Gurmin	PS1768/RF	Dynamic Purchasing System for the Provision of Printing Services	01/12/2018	30/11/2022			Caerphilly
2023									
Service Area	Sub Group Service Area	Procurement Officer	Contract No.	Title		Expiry Date	Option to Extend	All Wales	Authority
Corporate Services	Corporate Arrangement	Jessica Thomas	PS1599/JT	Purchase of an Income Management System	18/02/2018	17/02/2023	24 Months	NPS	

