

## Caerphilly County Borough Council

### CCTV Privacy Impact Assessment Form

Location:	Newbridge Town Centre Cameras 69-76 / 166-170 / 185	Ref:	PERM078
Assessment Carried out By:	Carl Nesling	Title:	Control Room Manager
Date of Assessment:	23/07/19		

This checklist should ideally be carried out prior to technical planning and installation of a CCTV system. This system should be reviewed annually using the appropriate review checklist.

For what purpose(s) will the CCTV be used	<p>CCTV is used in accordance with Scheme objectives</p> <p>The key objectives of the <u>Scheme</u> are:</p> <p>To preserve life and to minimise the risk and danger to the vulnerable through effective CCTV monitoring.</p> <p>To assist in the detection of crime.</p> <p>To facilitate the identification, apprehension and prosecution of offenders in relation to crime and public order.</p> <p>To assist in the restoration of tranquillity and reduction in anti-social behaviour.</p> <p>To prevent or mitigate interruptions to traffic flow (not to enforce breaches of the traffic law).</p> <p>To assist in the reduction of the fear of crime and anti-social behaviour thereby promoting the reassurance of the communities affected and promoting community regeneration throughout the region.</p>
What are the benefits it is intended to address	It is intended to benefit the residents, visitors and businesses of Newbridge in dealing with issues identified in the scheme objectives.
What are the benefits to be gained from its use	The primary objective of the Scheme is to provide a safe environment for the benefit of those who live, work, trade, visit, serve and enjoy the facilities within the areas covered by Caerphilly County Borough Council
Can less privacy intrusive solutions (e.g. improved lighting) achieve the same objective	Lighting has been improved in the area both to benefit the users and assist in improving the quality of CCTV. No other long term solution is available to provide the coverage in both area and length of time, is available.
Do you need images of identifiable individuals or could the scheme use other images not capable of identifying individuals	<p>The Scheme Owners will maintain policies and procedures to meet the requirements of</p> <p><u>BS 7958: 2015</u></p> <p><u>BS 7499: 2013</u> (Relevant Sections)</p> <p><u>BS 7858:2012</u></p> <p>Information Commissionaires CCTV Code of Practice</p> <p>Regulation of the Investigatory Powers Act (<u>RIPA</u>)</p> <p>Human Rights Act</p> <p>Health &amp; Safety at Work Act (<u>HSW</u>)</p> <p>Equal Opportunities Act</p> <p>Home Office Surveillance Camera Code of Practice</p>

	<p>Surveillance Camera Commissionaires Code of Practice.</p> <p>Images of persons are needed to be able to identify any person who commits any breaches of the scheme objectives and can be used by relevant prosecuting authorities.</p>
Will the particular equipment / system being considered deliver the desired benefits now and remain suitable in the future	The system is able to provide high quality images and the desired benefits needed to produce evidence sufficient for use by prosecuting authorities. System is modernised and updated to ensure continued high quality imagery produced.
What (if any) future demands may arise for wider use of images and how will you address these?	The main town centre area is covered along with the major roads in and out of Caerphilly borough. Unlikely to have any permanent extensions to current system.
What are the views of those individuals (if any) who will be under surveillance	Please see Appendix 1.
What could you do to minimise intrusion for those that may be monitored, particularly if specific concerns have been expressed	Management system records all actions of operators allowing for audits of camera patrols plus privacy blocks on cameras to exclude any intrusion on private space.
Is appropriate signage informing individuals of the camera in place (if required)?	Signage installed on all roads and public entries into town centre along with signage within the town centre.
Proposed time period for installation of the CCTV	System already in place since 2000. PIA carried out in accordance with Surveillance Camera Commissionaires Code of Practice.
<b>This section to be completed by the Data Controller / Head of Service</b>	
Is the proposed system in accordance with the law? (Primarily the Data Protection Act and Human Rights Act)	Yes the proposed system operates in accordance with the law, British Standards and relevant Codes of Practice
Is it necessary to address a pressing need, such as public safety or crime prevention?	Yes as supported by the incidents monitored etc and responses of consultees. The cameras assist in public safety, assurance, crime prevention and antisocial behaviour issues.
Is it justified in the circumstances	Yes
Is it appropriate to the problem that it is designed to deal with	Yes the proposed system operates in accordance with the law, British Standards and relevant Codes of Practice
Approved by Nominated Person (signature)	
Date: 5/7/2019	Signed: 

Hi Carl

Looking at the information you have provided, I believe that this shows the need for cctv to continue

Gary

**Cllr Gary Johnston**

Cynghorydd Sir - Trecelyn | County Councillor - Newbridge  
Cyngor Bwrdeistref Sirol Caerffili | Caerphilly County Borough Council

Hi Carl

The CCTV Cameras located at Newbridge and Panside not only act as a deterrent against crime and nuisance behaviour, it also provides reassurance for members of the public and aids enforcement agencies such as the Police and Council Authority when dealing with incidents.

Kind regards

**Denzil Lawrence**

Warden Diogelwch Cymunedol | Community Safety Warden  
Cyngor Bwrdeistref Sirol Caerffili | Caerphilly County Borough Council

The cameras have proved very useful over the past year. They helped Police during a number of enquiries including Missing Persons, thefts and damage. The positioning of the cameras helps due to the high footfall in the area. They assist in both detection and prevention of crime and disorder. I strongly believe the cameras should remain in place.

*Adam Lang PC583*

Cwnstabl 583 Lang/ Police Constable 583 Lang

Swyddog Gostwng Troseddau ac Anhrefn/ Crime and Disorder Reduction Officer

Tîm Plismona Cymdogaeth / Neighbourhood Policing Team

Heddlu Gwent Police

Hi Carl

I think the numbers shown in your email confirms that they are a doing there job and with the increase in ASB and crime in general I believe they are a must in the fight against it . I for one would be disappointed if they were to be decommissioned and I'm sure the residents would feel the same as would my fellow councillors

Regards

Ade

**Cllr Adrian Hussey**

Cynghorydd Sir - Trecelyn | County Councillor - Newbridge  
Cyngor Bwrdeistref Sirol Caerffili | Caerphilly County Borough Council

Carl,

I feel that the statistics provided by you already show that there is a need for CCTV to continue to be provided in the Newbridge / Panside area.

I would definitely support a case for keeping CCTV cameras in the Newbridge / Panside area for the following reasons:-

The cameras within the Newbridge / Panside area cover a variety of Licensed premises and Fast Food outlets, which can all be places where Antisocial Behaviour /Crime can occur.

Also the main roads through the Newbridge area provide a thoroughfare for travelling criminals providing an entry and exit route for travelling criminals along the Eastern Valley corridor – CCTV coverage can often assist in identifying offenders vehicles.

We must also not forget that CCTV camera coverage not only helps to protect the members of the public, also importantly it helps to protect “The Protectors” – ( Community Safety Wardens and our colleagues in the Police; Ambulance and Fire Services and Street Pastors to name but a few).

With all services facing cuts in resources very often lone officers are called to incidents and CCTV coverage helps with their safety and protection by being able to monitor live incidents and for requests for additional resources to be passed on quickly to the relevant agencies.

As we all know, in many incidents CCTV footage has been vital in providing essential evidence to help obtain successful prosecutions at court

Indeed, in many cases there would be no successful prosecution without the CCTV evidence.

I feel that all of the above mentioned provide very valid reasons for keeping the CCTV camera network in the Newbridge / Panside area.

Regards,

Alan Davies

Community Safety Warden107

Hi

The Surveillance Camera Commissioner has put a responsibility on Local Authorities to justify any deployment of surveillance cameras via a Data Protection Impact Assessment (Previously Privacy Impact Assessment - P.I.A). Such assessments are now required before deploying any new cameras and for assessing the continuing need for existing cameras. PIA's consider whether there is a justified need for the deployment of cameras, for example serious, frequent antisocial behaviour. It also considers the impact on those subjected to the surveillance, whether such actions are proportionate to the problem they aim to address and if other less intrusive measures have been considered e.g., improved lighting, gating, warden patrols, increased police patrols etc.

The system at Newbridge / Panside is due for a review and I am contacting all relevant / interested parties for their views on CCTV to enable us to make an assessment on the continued use of CCTV. Attached are some statistical information for your area in previous 12 months 01/04/18 to 31/03/19.

**Under General Data Protection Regulations 2016 and Data Protection Act 2016 we need to make you aware with how we will deal with your data. Your comments will be published as the DPIA is published document on the CCBC website under the CCTV section. Email addresses and phone numbers will be removed.**

CCTV Control Room – Newbridge / Panside

2128 targeted CCTV patrols carried out by operators

5 incidents reported to police by CCTV

63 incident monitored by CCTV not requiring police attendance  
30 police request for assistance for live incidents

30 police requests for assistance for live incidents

10 police requests to view retrospective CCTV footage after incident has already occurred.

18 DVD's provided for evidential purposes.

Police.uk website

For period 01/04/18 to 31/03/19 there were 551 recorded incidents in the Newbridge ward and 95 recorded incidents in or near the area of the cameras.

I would appreciate if you could confirm by return email your views on the requirement for CCTV and giving reasons why you believe it should or should not continue.

Thanks

**Carl Nesling**

Rheolwr Ystafell Reoli | Control Room Manager

Cyngor Bwrdeistref Sirol Caerffili | Caerphilly County Borough Council