

# Caerphilly County Borough Council

## Data Protection Impact Assessment Form

Location:	Trinant – Camera 179		Ref:	PERM058
Assessment Carried out By:	Carl Nesling	Title:	Assistant Community Safety Officer	
Date of Assessment:	26/10/18			

This checklist should ideally be carried out prior to technical planning and installation of a CCTV system. This system should be reviewed annually using the appropriate review checklist.

For what purpose(s) will the CCTV be used	<p>CCTV is used in accordance with Scheme objectives</p> <p>The key objectives of the <u>Scheme</u> are:</p> <p>To preserve life and to minimise the risk and danger to the vulnerable through effective CCTV monitoring.</p> <p>To assist in the detection of crime.</p> <p>To facilitate the identification, apprehension and prosecution of offenders in relation to crime and public order.</p> <p>To assist in the restoration of tranquillity and reduction in anti-social behaviour.</p> <p>To prevent or mitigate interruptions to traffic flow (not to enforce breaches of the traffic law).</p> <p>To assist in the reduction of the fear of crime and anti-social behaviour thereby promoting the reassurance of the communities affected and promoting community regeneration throughout the region.</p>
What are the benefits it is intended to address	It is intended to benefit the residents, visitors and businesses of Trinant in dealing with issues identified in the scheme objectives.
What are the benefits to be gained from its use	The primary objective of the Scheme is to provide a safe environment for the benefit of those who live, work, trade, visit, serve and enjoy the facilities within the areas covered by Caerphilly County Borough Council
Can less privacy intrusive solutions (e.g. improved lighting) achieve the same objective	<p>Street Lighting has been improved in the area both to benefit the users and assist in improving the quality of CCTV.</p> <p>No other long term solution is available to provide the coverage in both area and length of time, is available.</p>
Do you need images of identifiable individuals or could the scheme use other images not capable of identifying individuals	<p>The Scheme Owners will maintain policies and procedures to meet the requirements of</p> <p>BS 7958: 2015</p> <p><u>BS 7499: 2013</u> (Relevant Sections)</p> <p><u>BS 7858:2012</u></p> <p>Information Commissionaires CCTV Code of Practice</p> <p>Regulation of the Investigatory Powers Act (<u>RIPA</u>)</p> <p>Human Rights Act</p> <p>Health &amp; Safety at Work Act (<u>HSW</u>)</p> <p>Equal Opportunities Act</p>

	<p>Home Office Surveillance Camera Code of Practice Surveillance Camera Commissionaires Code of Practice.</p> <p>Images of persons are needed to be able to identify any person who commits any breaches of the scheme objectives and can be used by relevant prosecuting authorities.</p>
Will the particular equipment / system being considered deliver the desired benefits now and remain suitable in the future	The system is able to provide high quality images and the desired benefits needed to produce evidence sufficient for use by prosecuting authorities. System is modernised and updated to ensure continued high quality imagery produced.
What (if any) future demands may arise for wider use of images and how will you address these?	The main town centre area is covered. Unlikely to have any permanent extensions to current system.
What are the views of those individuals (if any) who will be under surveillance	Please see appendix 1
What could you do to minimise intrusion for those that may be monitored, particularly if specific concerns have been expressed	Management system records all actions of operators allowing for audits of camera patrols plus privacy blocks on cameras to exclude any intrusion on private space.
Is appropriate signage informing individuals of the camera in place (if required)?	Signage installed on all roads and public entries into the relevant area along with signage within the area.
Proposed time period for installation of the CCTV	System already in place since 2000. PIA carried out in accordance with Surveillance Camera Commissionaires Code of Practice.
<b>This section to be completed by the Data Controller / Head of Service</b>	
Is the proposed system in accordance with the law? (Primarily the Data Protection Act and Human Rights Act)	Yes the proposed system operates in accordance with the law, British Standards and relevant Codes of Practice
Is it necessary to address a pressing need, such as public safety or crime prevention?	Yes as supported by the incidents monitored etc. and responses of consultees. The cameras assist in public safety, assurance, crime prevention and antisocial behaviour issues.
Is it justified in the circumstances	Yes
Is it appropriate to the problem that it is designed to deal with	Yes
Approved by Nominated Person (signature)	J Morgan
Date: 23.11.18	<p>Signed: </p>

Hi

The Surveillance Camera Commissioner has put a responsibility on Local Authorities to justify any deployment of surveillance cameras via a Data Protection Impact Assessment (Previously Privacy Impact Assessment - P.I.A). Such assessments are now required before deploying any new cameras and for assessing the continuing need for existing cameras. PIA's consider whether there is a justified need for the deployment of cameras, for example serious, frequent antisocial behaviour. It also considers the impact on those subjected to the surveillance, whether such actions are proportionate to the problem they aim to address and if other less intrusive measures have been considered e.g., improved lighting, gating, warden patrols, increased police patrols etc.

The system at Trinant is due for a review and I am contacting all relevant / interested parties for their views on CCTV to enable us to make an assessment on the continued use of CCTV. Attached are some statistical information for your area in previous 12 months 01/04/17 to 31/03/18.

**Under General Data Protection Regulations 2016 and Data Protection Act 2018 we need to make you aware with how we will deal with your data. Your comments will be published as the DPIA is published document on the CCBC website under the CCTV section. Email addresses and phone numbers will be removed.**

CCTV Control Room – Trinant

1852 targeted CCTV patrols carried out by operators  
1 incident monitored by CCTV not requiring police attendance  
3 police requests to view retrospective CCTV footage after incident has already occurred.  
2 DVD's provided for evidential purposes.

Police.uk website

For period 01/04/17 to 31/03/18 there were 88 recorded incidents in the Trinant area and 15 recorded incidents in or near the area of the cameras.

I would appreciate if you could confirm by return email your views on the requirement for CCTV and giving reasons why you believe it should or should not continue.

Thanks

**Carl Nesling**

Rheolwr Ystafell Reoli | Control Room Manager

Cyngor Bwrdeistref Sirol Caerffili | Caerphilly County Borough Council

Hi Carl,

Many thanks for the information on the deployment of CCTV in the Trinant ward.

The cameras provide reassurance to the shops and businesses within the Trinant ward as well as members of the public using these amenities, and I would argue that this is something that cannot be measured.

The cameras are also a clear and visible deterrent to those looking to act in an inconsiderate and anti- social manner and cause alarm and distress within the community.

I believe that the use of the cameras is proportionate, necessary and wholly justified in the prevention and detection of crime and disorder, and in providing best evidence of offences or instances of anti – social behaviour being committed.

Any collateral intrusion for law abiding members of the public going about their daily business is minimal and is far outweighed by the by the invaluable information and support that is provided through the deployment of the cameras in the Trinant ward.

The ongoing use of the cameras in this area is fully supported by the police, and we look forward to continuing to work closely with CCTV and the local authority so that together we can make Trinant a safer place.

Regards.

Kevin Donovan

Gwent Police

Hi Carl,

My thoughts are that the cctv in Trinant is vital.

The antisocial behaviour has dipped over the last couple of years, hence the cctv is basically doing what it was installed to do.

With the geographical position of Trinant, and the police service thinly stretched the cctv is a must.

And long may it continue.

Regards

Carl

Cllr Crumlin Ward

I agree with the retention.

Mike

**Cllr Mike Davies**

Cynghorydd Sir - Crymlyn | County Councillor - Crumlin

Cyngor Bwrdeistref Sirol Caerffili | Caerphilly County Borough Council

Trinant is an isolated village and it's one and only CCTV camera covers the village Square area which includes a Retail Shop; Community Centre and public telephone kiosk.

The square is an area where youths have congregated and caused ASB – they have caused issues at the Community Centre in the past and in the general area monitored by the camera.

I feel that the camera should be retained – apart from protecting and reassuring the local community it can provide vital evidence when incidents occur [ as your statistics show – Gwent Police have requested DVD evidence ].

It must also be remembered that in the current climate with Council Community Safety Wardens and our partner agencies in the Emergency Services facing cuts to services, CCTV will play an ever more increasing role in public protection.

Very often lone officers will be the first to attend any reported incident.....the CCTV camera plays a vitally important role in monitoring officers safety and CCTV control staff can monitor live incidents and quickly request the appropriate back up and assistance to these officers when required.( whether this be to assist Community Safety Wardens; our Police Colleagues and our colleagues in the Ambulance and Fire & Rescue Services. ]

For the above reasons I feel it is important to retain the CCTV camera at Trinant.

Regards,

Alan Davies

Community Safety Warden.